

AGENDA: SPECIAL BOARD MEETING
425 Water Street, Lomira
October 9, 2024 6pm

1. Call to Order
2. Roll Call
 - Tr. Jewell
 - Tr. Kohlmann
 - Tr. Loomans
 - Pr. Luedtke
 - Tr. More
 - Tr. Priesgen
 - Tr. Ritger
3. Consider convening in closed session per WI Stats 19.85(1)(c) to consider compensation and performance evaluation of Village employees and reconvene in open session to adjourn the special meeting thereafter
4. Adjourn special meeting

Jenna Rhein
Village of Lomira Administrator-Clerk-Treasurer

AGENDA: VILLAGE OF LOMIRA BOARD MEETING
425 Water Street, Lomira
October 9, 2024 7pm

1. Call to Order
2. Roll Call
 - Tr. Jewell
 - Tr. Kohlmann
 - Tr. Loomans
 - Pr. Luedtke
 - Tr. More
 - Tr. Priesgen
 - Tr. Ritger
3. Pledge of Allegiance
4. Consider the agenda as presented
5. Consider the previous meeting minutes
6. Appearances and public comments (limited to 2 minutes per person)
7. Update on the Milwaukee Street crosswalks and Safe Routes to School
8. Consider hiring Sara Riederer and Jill Hughes-Koszarek as Library Assistants

9. Consider the 911 Joint Operations Agreement with Dodge County Sheriff's Office
10. Consider Resolution #1041, Village attorney for municipal prosecution services
11. Discuss the Village participation in Municipal Court vs Circuit Court
12. Consider Ordinance #361, Knox Box regulations
13. Consider Ordinance #364, shipping containers and accessory structures
14. Consider the October bills as listed: General Fund \$77,230.03; Utility Fund \$58,798.48; TIF #5 \$12,973.40
15. Discuss the proposed 2025 operating budgets
16. Department Reports:
 - PD: monthly DCSO report of calls for service
 - FD: monthly Fire Department report of calls for service, operations, etc.
 - Library: monthly report of programs, circulation
 - DPW: monthly report of maintenance, upcoming projects
 - Administrator: monthly report of updates, operations
17. Adjourn

Agendas are posted in the following places: Lomira municipal building and website www.villageoflomira.gov at least 24 hours before meeting(s). Persons requiring additional services to participate in any public meeting should contact the Clerk-Treasurer's office at 920-269-4112 option 2 for assistance prior to the meeting.

Posted 10/8/24 11am Lomira Municipal Building, www.villageoflomira.gov/agendas-minutes

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 287 739 857 362

Passcode: EN9YDr

RESOLUTION NO. 1041

BE IT RESOLVED, by the Village Board of the Village of Lomira, Dodge County, Wisconsin, as follows:

That the Village of Lomira designates Michael Devitt of QBS Law, 130 Park Avenue, Suite A, Beaver Dam, Wisconsin as Village attorney for municipal ordinance civil actions.

Moved by Tr. _____, seconded by Tr. _____, to adopt Resolution 1041 as presented. Roll call yielded the following results:

Ayes: _____

Nays: _____ Absent: _____

Motion carried.

Passed and adopted this 7th day of October, 2024.

Donald Luedtke, President

Attest: _____
Jenna Rhein, A/C/T

ORDINANCE # 361
KNOX BOX

The Village Board of the Village of Lomira, Wisconsin, hereby ordains as follows:

Section 12-5 of the Lomira Municipal Code is hereby amended to read as follows:

12-5 KNOX BOX REQUIRED. 1. The following structures shall be equipped with a Knox Box installed on the address side of the building or such other location as approved by the Fire Chief:

- (A) Commercial or Industrial structures protected by an automatic alarm system or automatic suppression system, or such structures that are secured in a manner that restricts access during an emergency.
 - (B) Multifamily residential structures that have restricted access through locked doors and/or have a common corridor for access to the living unit.
 - (C) Governmental structures and nursing care facilities.
 - (D) All public and private educational facilities.
2. The owner or operator of a structure required to have a Knox Box shall, at all times, keep keys in the box that will allow access to the building. Additional keys may be required, as determined by the Fire Chief. Examples might be locked mechanical rooms, elevator controls, or rooms containing fire control systems.
 3. Each key shall be legibly labeled to indicate the lock that it opens in such a manner as is approved by the Fire Chief.
 4. The Fire Chief or his designee shall be authorized to implement rules and regulations for the use of the Knox Box system.
 5. Knox Box Exceptions: A Knox Box shall not be required for the following:
 - (A) Single family dwellings, duplexes, and multi-family dwellings that have an outside individual access without a shared hallway entrance to individual units
 - (B) Any building for which a staff person is required to be on site at all times, provided that such staff person possesses necessary keys, and the ability to access all areas of the building.
 - (C) Owners of non-residential commercial or industrial structures can “opt out” of the Knox Box requirement with a signed village supplied Waiver and Hold Harmless Agreement.
 6. The Village of Lomira will designate a Knox Box system to be implemented within the Village and shall have authority to require such designated system on all required buildings.
 7. Penalty: Any person who owns or operates a structure subject to this section shall be subject to penalties per fire inspection and for any violation of this Code, provided the minimum fine for the violation shall be \$700.00.

Moved by Tr. _____, seconded by Tr. _____,

to adopt Ordinance #361 as presented and be effective immediately.

Roll call showed the following results: Ayes: _____

Nays: _____ Absent: _____

Motion carried.

Passed and adopted this _____ day of _____, 2024.

Signed: _____

Donald Luedtke
Village President

Attest: _____

Jenna Rhein
Administrator-Clerk-Treasurer

**VILLAGE OF LOMIRA
KNOX BOX WAIVER AND HOLD HARMLESS AGREEMENT**

Per Village of Lomira Municipal Code 12-5(6)(c), owners of non-residential commercial or industrial structures can “opt-out” of the Knox Box requirement under the following terms:

1. The business will provide an updated list of key holders and contact information for the premises to the Lomira Fire Department (hereinafter referred to as “FD or EMR”).
2. The business is willing to hold harmless from certain claims and or litigation arising out of the Village of Lomira FD and EMR services arising out of emergency entry to the premises.
3. In the event of an apparent emergency, the FD or EMR may forcibly enter the premises to identify and address the apparent emergency.
4. The business waives any claim or demand against the FD or EMR departments or Village of Lomira for property damage or loss of business resulting from such entry.
5. Conditions:
 - i. The entry was reasonably necessary based upon the facts known or readily observable at the time and place of the entry; and
 - ii. Entry was made in good faith and with reasonable effort to minimize damage related solely to the entry; and
 - iii. Entry was made in the absence of a key holder on the premise.
6. Each party warrants that the individuals who have signed this agreement have the actual legal power, right, and authority to make the Agreement and bind each respective party. In the event the Property Owner and Business Owner are two separate entities, both parties must sign the Waiver to be effective and “opt-out” of the Knox Box requirement.

By signing below, I understand and accept the Waiver and Hold Harmless Agreement.

Property Owner Signature: _____ Date: _____

Property Owner Printed Name: _____

Business Owner Signature (if different from above): _____ Date: _____

Business Owner Printed Name: _____

Premise Address: _____

Fire Department Official: _____ Date: _____

FD Official Printed Name: _____

Once completed:
Original to Fire Department
1 copy to Property Owner
1 copy to Business Owner
1 copy to Village Administrator

Ordinance # 364
ACCESSORY USES, STRUCTURES, & TYPES

The Board of the Village of Lomira, Dodge County, Wisconsin hereby ordains Chapter 135-184 Article VII Modifications (5) of the Lomira Municipal Code be amended as follows:

(5) Accessory uses and structures; types.

(a) Principal use to be present. An accessory use or structure in any zoning district shall not be established prior to the principal use or structure being present or under construction. Any accessory use or structure shall conform to the applicable regulations of the district in which it is located, except as specifically otherwise provided.

(b) Accessory uses and detached accessory structures are permitted in the rear yard only; they shall not be closer than ten feet to the principal structure, they shall not exceed 15 feet in height, shall not occupy more than 30 percent of the rear yard area and shall not be closer than six feet to any lot line.

(c) All accessory uses and structures and types require a permit issued by the Zoning Administrator.

(d) Temporary uses. Temporary uses, such as real estate field offices or shelters for materials and equipment being used in the construction of the permanent structure, may be permitted by the Zoning Administrator.

(e) Accessory storage container is

(1) a building originally constructed for the use as an accessory building for the storage of material and equipment accessory to a primary use located on the property

(2) For purposes of this Chapter, cargo containers, railroad cars, truck vans, converted mobile homes, trailers, recreational vehicles, bus bodies, vehicles, and similar prefabricated items and structures originally built for purposes other than the storage of goods and materials are not accessory storage units.

(3) Cargo containers include standardized vessels that were originally designed for or used in the parking, shipping, movement, or transportation of freight, articles, goods, or commodities and/or originally designed for or capable of being mounted or moved by rail, truck or ship by means of being mounted on a chassis or similar transport device. This definition includes the terms “transport containers” and “portable site storage containers” having a similar appearance to and similar characteristics of cargo containers. Articles listed in (5)(e)(2) above that are converted for storage are considered cargo containers for purposes of this Chapter.

(f) Only accessory storage buildings defined in (d)(1) above shall be permitted as an accessory storage container on property in any residential zone of the Village, or on any property within the Village the primary use of which is residential. Cargo containers, railroad cars, truck vans, converted mobile homes, trailers, recreational vehicles, bus bodies, vehicles, and similar prefabricated items and structures originally built for purposes other than the storage of goods and materials are prohibited from being used as accessory storage building on property zoned residential.

(g) Temporary placement of dumpsters and/or cargo containers on properties for the limited purpose loading and unloading contents shall be permitted for a period of time not exceeding 30 consecutive days in any one calendar year without approval for a limited extension from the Village’s Administrator.

(h) Contractors may use cargo containers for the temporary location of an office, equipment and/or materials storage structure during the construction which is taking place on the property where the cargo container is located in any non-residential zone.

(i) As a condition of placement, cargo container sites shall be required to meet all zoning requirements.

(j) Material stored within cargo containers are subject to review by the Fire Chief. He/she shall conduct such investigation or inspection and make such recommendations that he/she consider necessary.

(k) Cargo containers as accessory storage is limited to the following conditions:

(1) Prohibited in residential zone

(2) Shall not be stacked above the height of a single container device

(3) Shall not be used for advertising

(4) Shall be properly maintained as to not be a nuisance

(5) Shall meet the setback requirements as provided in Section (5)(b), not be visible from the roadway or any residential area, and aesthetically match the primary structure of the property

(6) ~~Limit of one cargo container per Commercial and Industrial zone property~~

(7) Must be inspected by the Fire Inspector at least twice per year

(8) Conditional Use Permit required granted by Village Board with annual renewal and fee of \$100/container.

Dated this _____ day of _____, 2024.

Motion by _____, seconded by _____ to adopt Ordinance #364 as presented and be effective immediately.

Ayes: _____

Nays: _____ Absent: _____

Signed: _____ ATTEST: _____
Donald Luedtke, Village President Jenna Rhein, Administrator-Clerk-Treasurer

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 1

ALL Checks by Payee

ACCT

VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	10/09/2024	AIR ONE EQUIPMENT, INC.	
		Manual Check Nbr:	AW# 5524
100-00-52200-200-001		SUPPLIES & EQUIPMENT	4,759.00
		HELMETS W/ FACESHIELDS	
		211481	
		Total	4,759.00
	10/09/2024	AIR ONE EQUIPMENT, INC.	
		Manual Check Nbr:	AW# 5525
100-00-52200-200-001		SUPPLIES & EQUIPMENT	95.40
		211443	
		Total	95.40
	10/09/2024	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5531
900-00-64000-000-000		WAT-SUPPLIES & EXPENSES	14.00
		Total	14.00
	10/09/2024	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5532
900-00-82100-000-000		SEW-POWER & FUEL FOR PUMPING	12.59
		Total	12.59
	10/09/2024	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5533
100-00-51600-300-000		ALLIANT ENERGY	14.67
100-00-52100-200-003		ALLIANT & WE ENERGIES	14.67
100-00-55110-200-004		LIBR GAS FUEL	14.66
		Total	44.00
	10/09/2024	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5534
100-00-52200-200-009		BUILDING MAINT. & UTILITIES	23.57
		Total	23.57
	10/09/2024	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5535

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 2

ALL Checks by Payee

ACCT

VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-55400-200-001		POOL SUPPLIES & MAINT	13.27
Total			13.27

10/09/2024 ALLIANT ENERGY / WPL

Manual Check Nbr:

AW# 5536

100-00-53311-300-002		SHOP HEATING FUEL	13.82
Total			13.82

10/09/2024 ALLIANT ENERGY / WPL

Manual Check Nbr:

AW# 5537

900-00-82100-000-000		SEW-POWER & FUEL FOR PUMPING	14.58
Total			14.58

10/09/2024 AMERICAN EXPRESS

Manual Check Nbr:

AW# 5518

100-00-55200-200-006		OAK SPRINGS PARK	49.77
100-00-55200-200-006		OAK SPRINGS PARK	193.50
100-00-51600-100-000		MB MAINTENANCE & SUPPLIES	21.34
100-00-52200-200-001		SUPPLIES & EQUIPMENT	330.23
100-00-55200-200-003		LAWNMOWER/SNOWBLOWER REPAIR	394.32
100-00-53311-200-002		EQUIPMENT REPAIR & MAINT	134.99
900-00-64000-000-000		WAT-SUPPLIES & EXPENSES	4.00
100-00-53311-200-003		MOTOR FUEL	44.15
100-00-53311-200-002		EQUIPMENT REPAIR & MAINT	893.09
900-00-68200-000-000		WAT-OUTSIDE SERV EMPLOYED	12.67
100-00-55200-200-001		STERR PARK	46.73
100-00-53311-200-003		MOTOR FUEL	47.69

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 3
ACCT

ALL Checks by Payee
VILLAGE POOLED CHECKING

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
900-00-68200-000-000		WAT-OUTSIDE SERV EMPLOYED	18.78
100-00-55110-200-003		LIBR BLDG MAINT	51.97
100-00-53311-200-001		MAINT SUPP/MATERIALS FOR STREE	0.00
100-00-53311-300-004		SHOP SUPPLIES	63.92
900-00-82700-000-000		SEW-OTHER OPER SUPP & EXP	26.48
900-00-68200-000-000		WAT-OUTSIDE SERV EMPLOYED	12.67
100-00-52200-200-003		TELEPHONE & INTERNET	36.00
100-00-53311-200-001		MAINT SUPP/MATERIALS FOR STREE	128.91
Total			2,511.21

10/09/2024 BOWMAR APPRAISAL INC

100-00-51500-100-000		PROPERTY ASSESSMENT	2,425.00
		VILLAGE OF LOMIRA	1784
Total			2,425.00

10/09/2024 CASON & ASSOCIATES LLC

100-00-55200-200-004		POND MAINTENANCE	904.00
			16169
100-00-55200-200-004		POND MAINTENANCE	532.16
			16249
Total			1,436.16

10/09/2024 CHASE CARD SERVICES

			Manual Check Nbr:	AW# 5517
100-00-53311-300-007		TELEPHONE & INTERNET		80.35
900-00-82700-000-000		SEW-OTHER OPER SUPP & EXP		5.26
100-00-55110-200-001		LIBR BOOKS & SUPPLIES		1,420.60
100-00-52200-200-002		VEHICLE MAINTENANCE		42.19

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 4

ALL Checks by Payee

ACCT

VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			1,548.40

10/09/2024 COLE OIL & PROPANE CO

Manual Check Nbr: AW# 5538

100-00-53311-200-003	MOTOR FUEL	SEPT. DPW	587.64
100-00-53635-300-000	OTHER RECYCLING EXP	SEPT. DPW	344.86
900-00-66000-000-000	WAT-TRANSPORTATION EXPENSE	SEPT. DPW	80.44
900-00-82800-000-000	SEW-TRANSPORTATION EXP	SEPT. DPW	80.45
Total			1,093.39

10/09/2024 COMPASS MINERALS AMERICA

100-00-53311-200-005	STREET SALT		3,949.52
	STREET SALT	1373116	
Total			3,949.52

10/09/2024 CREXENDO

Manual Check Nbr: AW# 5514

100-00-51600-200-000	TELEPHONE & INTERNET	202038	65.92
100-00-52100-200-002	TELEPHONE & INTERNET	202038	65.92
100-00-52200-200-003	TELEPHONE & INTERNET	202038	65.92
100-00-53311-300-007	TELEPHONE & INTERNET	202038	65.92
100-00-55110-200-002	LIBR TELEPHONE	202038	65.92
Total			329.60

10/09/2024 DETF

Manual Check Nbr: AW# 5527

100-00-21900-000-000	HEALTH & LIFE INS. PAYABLE		7,747.48
	NOVEMBER		
Total			7,747.48

ALL Checks by Payee
VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
10/09/2024		EFT	
		Manual Check Nbr:	AW# 5512
100-00-21800-000-000	9/27	STATE TAXES W/H	698.48
		Total	698.48
10/09/2024		EFT	
		Manual Check Nbr:	AW# 5529
100-00-51938-100-000		UNEMPLOYMENT TAXES	293.49
		Q3 UNEMPLOYMENT TAXES	
		Total	293.49
10/09/2024		ELITE CONCRETE	
100-00-53432-000-000		SIDEWALK W/OUT STREET RECONSTR	12,857.75
		THIRD STREET SIDEWALKS 2437	
900-00-68200-000-000		WAT-OUTSIDE SERV EMPLOYED	2,800.00
		QUAIL RUN H20 SHUT-OFF SIDEWALK/DRIVEWAY 2449	
		Total	15,657.75
10/09/2024		ERIC'S LAWN & LANDSCAPING	
100-00-55200-200-001		STERR PARK	760.00
		TOP SOIL FOR NEW PLAYGROUND & SWALE	
		Total	760.00
10/09/2024		FRONTIER	
		Manual Check Nbr:	AW# 5526
100-00-53311-300-007		TELEPHONE & INTERNET	37.50
900-00-85100-000-000		SEW-OFFICE SUPP & EXP	37.50
		Total	75.00
10/09/2024		GFC LEASING WI	
		Manual Check Nbr:	AW# 5513
100-00-51400-400-000		OFFICE SUPPLIES	174.62
		100956130	
		Total	174.62

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 6

ALL Checks by Payee

ACCT

VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	10/09/2024	GFC LEASING WI	
			Manual Check Nbr: AW# 5520
100-00-52100-200-001		SUPPLIES & EQUIPMENT	137.44
			100956131
			Total 137.44
	10/09/2024	GIULIANI, DENNIS	
100-00-44300-100-000		BUILDING PERMITS	150.00
		NO PROJECT; REFUND FEES	
			Total 150.00
	10/09/2024	GOLDEN LOMIRA LLC	
100-00-52200-200-002		VEHICLE MAINTENANCE	73.54
			9187416
			Total 73.54
	10/09/2024	GRAND VALLEY INSPECTION SERVICES	
100-00-52400-000-000		BUILDING INSPECTIONS	801.00
		SEPTEMBER	2024-159
			Total 801.00
	10/09/2024	IWISH MANAGEMENT COMPANY LLC	
		broken window @ 245G Park Lane	
100-00-55200-200-006		OAK SPRINGS PARK	639.75
			mowing accident
			Total 639.75
	10/09/2024	LAI, LLC	
900-00-82700-000-000		SEW-OTHER OPER SUPP & EXP	827.82
			24-61488
			Total 827.82
	10/09/2024	LANGE ENTERPRISES	
100-00-53311-200-001		MAINT SUPP/MATERIALS FOR STREE	2,432.87
		STREET SIGNS	87905

ALL Checks by Payee
VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			2,432.87

10/09/2024 LAWSON PRODUCTS

100-00-53311-300-004		SHOP SUPPLIES	7.23
		9311825311	
Total			7.23

10/09/2024 LOMIRA SEWER & WATER

Q3

Manual Check Nbr:

AW# 5519

100-00-52200-200-007		HYDRANT RENTAL (PFP)	69.00
1262			
100-00-55200-200-001		STERR PARK	457.43
1262			
100-00-52200-200-007		HYDRANT RENTAL (PFP)	138.00
1266			
100-00-51600-500-000		MB SEWER & WATER	182.38
1266			
900-00-83400-000-000		SEW-MAINT OF GEN PLT STR & EQ	2,428.58
1267			
100-00-55200-200-008		ATHLETIC FIELD	15.00
1259			
100-00-55400-200-001		POOL SUPPLIES & MAINT	2,596.90
1261			
100-00-52200-200-007		HYDRANT RENTAL (PFP)	69.00
1254			
100-00-53311-300-006		SHOP SEWER & WATER	64.53
1254			
100-00-52200-200-007		HYDRANT RENTAL (PFP)	69.00
1255			
100-00-55200-200-008		ATHLETIC FIELD	818.00
1255			
100-00-52200-200-007		HYDRANT RENTAL (PFP)	69.00
1256			
100-00-52200-200-009		BUILDING MAINT. & UTILITIES	71.25
1256			
100-00-52200-200-007		HYDRANT RENTAL (PFP)	138.00
1257			

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 8

ALL Checks by Payee

ACCT

VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-55400-200-001 1257		POOL SUPPLIES & MAINT	461.37
Total			7,647.44

10/09/2024 LUEDTKE LUMBER INC

100-00-55200-200-006		OAK SPRINGS PARK	26.97
100-00-53311-200-002		EQUIPMENT REPAIR & MAINT	13.58
100-00-55400-200-001		POOL SUPPLIES & MAINT	19.99
100-00-55200-200-001		STERR PARK	93.99
100-00-53311-200-001		MAINT SUPP/MATERIALS FOR STREE	129.59
100-00-53311-300-004		SHOP SUPPLIES	5.97
100-00-53420-000-000		STREET LIGHTING	95.96
900-00-65000-000-000		WAT-REPAIRS OF WATER PLANT	15.98
100-00-53311-300-004		SHOP SUPPLIES	18.84
900-00-65000-000-000		WAT-REPAIRS OF WATER PLANT	-7.49
100-00-53311-200-001		MAINT SUPP/MATERIALS FOR STREE	76.70
Total			490.08

10/09/2024 MIDWEST CONTRACT OPERATIONS

900-00-85200-000-000		SEW-OUTSIDE SERV EMPLOYED INV31117	5,824.73
Total			5,824.73

10/09/2024 MSA PROFESSIONAL SERVICES

900-00-68200-000-000		WAT-OUTSIDE SERV EMPLOYED SOUTH AVENUE GRANT 008424	540.00
Total			540.00

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 9

ALL Checks by Payee

ACCT

VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	10/09/2024	MUELLER, JENNIFER	
100-00-46743-000-000		MB ROOM & STERR PARK RESERVATN REFUNDABLE DEPOSIT	100.00
		Total	100.00
	10/09/2024	NAPA AUTO PARTS DIV OF MPEC-101	
100-00-53311-200-002		EQUIPMENT REPAIR & MAINT 302639	44.94
		Total	44.94
	10/09/2024	NORTHERN LAKE SERVICE INC	
900-00-68200-000-000		WAT-OUTSIDE SERV EMPLOYED WDNR DRINKING WATER REQUIREMENTS 2416294	1,280.92
		Total	1,280.92
	10/09/2024	PIGGLY WIGGLY	
100-00-55110-200-001		LIBR BOOKS & SUPPLIES	29.95
100-00-55110-200-001		LIBR BOOKS & SUPPLIES	13.98
100-00-55110-200-001		LIBR BOOKS & SUPPLIES	27.32
		Total	71.25
	10/09/2024	PUBLIC SERVICE COMMISSION OF WI	
900-00-68800-000-000		WAT-REGULATORY COMM CHARGES WATER RATE CASE RA25-I-03180	545.84
		Total	545.84
	10/09/2024	R & R INSURANCE SERVICES	
900-00-68400-000-000		WAT-INSURANCE EXPENSE 3097862	1,087.12
900-00-85300-000-000		SEW-INSURANCE EXP 3097862	1,087.13

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
VILLAGE POOLED CHECKING

Page: 10
ACCT

Dated From:
Thru:

From Account:
Thru Account:

Voucher Nbr	Check Date	Payee	Amount
900-00-68400-000-000		WAT-INSURANCE EXPENSE	932.50
		3097863	
900-00-85300-000-000		SEW-INSURANCE EXP	932.50
		3097863	
Total			4,039.25

10/09/2024 SECURIAN FINANCIAL GROUP, INC.

100-00-21900-000-000		HEALTH & LIFE INS. PAYABLE OCTOBER	10.46
100-00-21900-000-000		HEALTH & LIFE INS. PAYABLE SEPTEMBER	85.40
Total			95.86

10/09/2024 SPECTRUM

			Manual Check Nbr:	AW# 5542
100-00-51600-200-000		TELEPHONE & INTERNET		76.66
100-00-52100-200-002		TELEPHONE & INTERNET		76.66
100-00-53311-300-007		TELEPHONE & INTERNET		76.66
Total				229.98

10/09/2024 SPECTRUM

			Manual Check Nbr:	AW# 5543
100-00-52200-200-003		TELEPHONE & INTERNET		166.29
Total				166.29

10/09/2024 TAPCO

100-00-53311-200-001		MAINT SUPP/MATERIALS FOR STREE ANCHOR, BOLTS	127.00
		1788026	
100-00-53311-200-001		MAINT SUPP/MATERIALS FOR STREE REPLACEMENT @ CHURCH STREET	3,362.25
		1788020	
Total			3,489.25

10/09/2024 U.S. CELLULAR

Manual Check Nbr: AW# 5541

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 11

ALL Checks by Payee

ACCT

VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51600-200-000		TELEPHONE & INTERNET	77.06
		0682868797	
100-00-55400-200-001		POOL SUPPLIES & MAINT	77.05
		0682868797	
Total			154.11

10/09/2024 USA BLUE BOOK

900-00-64000-000-000		WAT-SUPPLIES & EXPENSES	183.48
		INV00484772	
Total			183.48

10/09/2024 VALLEY HYDRO-EXAVATION LLC
VAC OUT LIFT STATIONS

900-00-83200-000-000		SEW-MAINT OF COLL SYS PUMP EQ	610.00
		HWY 49 & INDUSTRIAL DR. 18727	
Total			610.00

10/09/2024 WAAS BORING & CABLE INC.

100-00-53311-200-001		MAINT SUPP/MATERIALS FOR STREE	350.00
		HYDRO EXCAVATE FOR CROSSWALK SIGNS 24353	
Total			350.00

10/09/2024 WASTE MANAGEMENT

		Manual Check Nbr:	AW# 5530
100-00-53620-000-000		REFUSE COLLECTION & DISP	6,294.44
		192779223218	
100-00-53635-100-000		RECYCLING CONTRACT SERVICES	2,538.72
		192779223218	
Total			8,833.16

10/09/2024 WE ENERGIES

		Manual Check Nbr:	AW# 5515
100-00-53420-000-000		STREET LIGHTING	27.77
Total			27.77

10/09/2024 WE ENERGIES

Manual Check Nbr: AW# 5516

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 12

ALL Checks by Payee
VILLAGE POOLED CHECKING

ACCT

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51600-400-000		WE ENERGIES	520.98
100-00-52100-200-003		ALLIANT & WE ENERGIES	520.97
100-00-55110-200-005		LIBR ELECTRICITY	520.97
Total			1,562.92

10/09/2024 WE ENERGIES

Manual Check Nbr:

AW# 5521

900-00-62000-000-000		WAT-POWER PURCH FOR PUMPING EX	366.46
Total			366.46

10/09/2024 WE ENERGIES

Manual Check Nbr:

AW# 5539

100-00-55200-200-008		ATHLETIC FIELD	236.39
100-00-55200-200-006		OAK SPRINGS PARK	17.17
100-00-55200-200-001		STERR PARK	243.49
100-00-53420-000-000		STREET LIGHTING	343.36
100-00-53420-000-000		STREET LIGHTING	15.38
100-00-52900-000-000		EMER GOVT EXP	15.38
100-00-53420-000-000		STREET LIGHTING	6,004.18
100-00-52200-200-009		BUILDING MAINT. & UTILITIES	292.28
100-00-52900-000-000		EMER GOVT EXP	14.73
100-00-55200-200-002		CRYSTAL SPRINGS PARK	68.35
Total			7,250.71

10/09/2024 WE ENERGIES

Manual Check Nbr:

AW# 5540

900-00-82100-000-000		SEW-POWER & FUEL FOR PUMPING	230.51
----------------------	--	------------------------------	--------

Dated From: From Account:
 Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
900-00-82200-000-000		SEW-POWER & FUEL FOR AERATN EQ	3,934.39
900-00-62000-000-000		WAT-POWER PURCH FOR PUMPING EX	1,614.95
900-00-82100-000-000		SEW-POWER & FUEL FOR PUMPING	216.01
100-00-52900-000-000		EMER GOVT EXP	17.50
900-00-62000-000-000		WAT-POWER PURCH FOR PUMPING EX	821.53
Total			6,834.89

10/09/2024 WI DEPT. OF NATURAL RESOURCES

100-00-53635-300-000		OTHER RECYCLING EXP NON-LANDFILL LICNESE RENEWAL	110.00
		2024-2025	
Total			110.00

10/09/2024 WI ENVIRONMENTAL IMPROVEMENT FUND

LOAN PAYMENTS		Manual Check Nbr:	AW#
900-00-92000-100-000	2007 CWF LOAN INTEREST		5522
	4349-03	20659	6,467.00
900-00-94000-100-000	2020 CWFL NEW WWTP INT		23,709.34
		4349-05	
900-00-71000-100-000	09 SAFE DRINKING WATER INTRST		2,029.76
		5312-01	
Total			32,206.10

10/09/2024 WI RETIREMENT SYSTEM

		Manual Check Nbr:	AW#
100-00-21600-000-000	RETIREMENT W/H		5528
	SEPTEMBER		4,213.10
Total			4,213.10

Grand Total 136,028.51

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL

Page: 14

ALL Checks by Payee

ACCT

VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	77,230.03
Total Expenditure from Fund # 900 - SEWER & WATER FUND	58,798.48
Total Expenditure from all Funds	136,028.51

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
TIF #5

Page: 1
ACCT

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	10/09/2024	WI ENVIRONMENTAL IMPROVEMENT FUND	
		Manual Check Nbr:	AW# 5523
501-00-58221-050-100	2019 TIF #5 SDW INTEREST	5312-06	12,973.40
		Total	12,973.40
		Grand Total	12,973.40

10/08/2024 10:10 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
TIF #5

Page: 2
ACCT

Dated From:
Thru:

From Account:
Thru Account:

Amount

Total Expenditure from Fund # 501 - TIF #5	12,973.40
Total Expenditure from all Funds	12,973.40



CALLS FOR SERVICE IN LOMIRA - REPORT TO VILLAGE BOARD

CALLS FOR SERVICE SEPTEMBER 2024

INCIDENT CALL TYPES	NON-CONTRACT	CONTRACT	TOTAL CALLS FOR SERVICE	YEAR TO DATE
ABUSE/NEGLECT	0	0	0	1
ACCIDENT DEER	0	0	0	7
ACCIDENT FATAL	0	0	0	0
ACCIDENT INJURY	2	1	3	17
ACCIDENT PROPERTY DAMAGE	2	2	4	52
ALARM	0	0	0	21
ANIMAL	2	3	5	29
ASSIST AGENCY	1	4	5	47
ASSIST MOTORIST	6	5	11	89
BAR CHECK	0	0	0	11
BATTERY/ASSAULT	0	0	0	2
BOMB THREAT	0	0	0	0
BUILD/AREA CHK	37	111	148	1221
BURGLARY	0	0	0	0
CHILD CUSTODY	1	0	1	10
CIVIL MATTER	1	1	2	26
CONTROLLED BURN	6	0	6	42
DEATH INVESTIGATION	0	0	0	2
DISORDERLY CONDUCT	0	0	0	15
DNR COMPLAINT	0	0	0	2
DNR INJURY CRASH	0	0	0	0
DNR PDO CRASH	0	0	0	0
DNR FATAL CRASH	0	0	0	0
DOMESTIC DISTURBANCE	0	0	0	7
DRUGS	0	0	0	13
EMERGENCY DETENTION	0	0	0	1
EMS REQUEST	2	6	8	73
ESCAPE	0	0	0	0
EXPLOSION	0	0	0	0
FAMILY TROUBLE	2	4	6	21
FIGHT	0	0	0	1
FIRE ALARM	0	1	1	4
FIRE REQUEST	1	0	1	9
FIREWORKS	0	0	0	7
FORGERY	0	0	0	0
FOUND ITEM	2	0	2	10
FRAUD	2	2	4	19
FRAUD WELFARE	0	0	0	0
GAS DRIVE OFF	1	3	4	39
HANG UP	4	3	7	95
HARASSMENT	0	0	0	3
HIT AND RUN	0	2	2	8
HOMICIDE	0	0	0	0
INFORMATION	1	2	3	8
INTOX DRIVER	1	1	2	29
INTOX PERSON	0	0	0	1
JUVENILE ALCOHOL	0	0	0	0
KIDNAPPING	0	0	0	0
LITTER	0	0	0	0
LOCKOUT	0	1	1	9
LOST ITEM	0	0	0	5
MISCELLANEOUS	8	6	14	95
MISSING ADULT	0	0	0	0
MISSING JUVENILE	0	0	0	1
NEIGHBOR DISPUTE	0	0	0	4
NOISE COMPLAINT	2	0	2	7
OPEN DOOR	0	0	0	4
ORDINANCE VIOLATION	1	8	9	56
PAPER SERVICE	4	0	4	34
PARKING COMPLAINT	0	0	0	23
PERSON WITH GUN	0	0	0	0
PLI HOME VISIT	0	0	0	0
PORNOGRAPHY	0	0	0	3
PRISON INVESTIGATION	0	0	0	0
REPOSSESSION	0	0	0	4
ROBBERY	0	0	0	0
SCHOOL COMPLAINT	0	3	3	17
SEX OFFENSE	0	0	0	2
SHOTS FIRED	0	0	0	0
SUBJECT STOP	0	0	0	4
SUICIDAL	0	0	0	1



CALLS FOR SERVICE IN LOMIRA - REPORT TO VILLAGE BOARD

CALLS FOR SERVICE SEPTEMBER 2024

INCIDENT CALL TYPES	NON-CONTRACT	CONTRACT	TOTAL CALLS FOR SERVICE	YEAR TO DATE
SUSPICIOUS	0	3	3	47
THEFT	0	1	1	14
THEFT OF VEHICLE	0	0	0	2
THEFT - RETAIL	0	0	0	2
THREAT	0	0	0	9
TRAFFIC COMPLAINT	9	9	18	202
TRAFFIC PURSUIT	0	0	0	2
TRAFFIC STOP	56	57	113	822
TRANSPORT	1	0	1	2
TRESPASS	0	0	0	3
TRAFFIC STOP - ATV	0	0	0	2
TRAFFIC STOP - BOAT	0	0	0	0
TRAFFIC STOP - READER	0	0	0	0
TRAFFIC STOP - SNOW	0	0	0	0
UNWANTED SUBJECT	0	0	0	7
VANDALISM	1	0	1	9
VEHICLE RUNOFF	0	0	0	28
VIOLATE RESTRAINING ORDER	0	0	0	8
VOUCHER	0	0	0	1
WALK AND TALK	3	19	22	204
WARRANT CHECK	0	0	0	3
WELFARE CHECK	6	6	12	70
TOTALS	165	264	429	3648

September SRO Hours

79

LOMIRA FIRE DEPARTMENT REPORT

September 1, 2024 – September 30, 2024

Month in review

17 - EMR Medical Calls, (6 - EMR calls - No Response from Lomira.)

7- Fire Calls Total.

4 - of the seven Fire Calls were Vehicle Accidents.

1 - of the seven Fire Calls, 1- Mutual Aid Call for Brownville Fire, Combine on Fire.

2 - of the seven Fire Calls, Fire Alarms.

24 - Total Calls For September.

Truck repair parts, are on order for Rescue #2751 and Engine #2761.

Accident Insurance Claim 7/22/2024, Driver of Engine #2761 backed into Rescue #2751.

1st Assistant Chief / Admin Chief

Tom Sabel / Lomira Fire Dept.



LOMIRA - QUAD/GRAPHICS COMMUNITY LIBRARY

September 2024 Library Report - Emily Artin, Library Director

Library Statistics:

- 2,067 library visits
- 2,992 items circulated
- 1,096 program participants
- ~160 computer/WiFi logins

Library Highlights:

- **Regular Program Offerings – Fall 2024**
 - Jr. Storytime
 - Teen Tuesdays
 - Book Club
 - Sheepshead
 - Chair Yoga
 - Read w/ Alaska
 - Homeschool
 - Brick Club
- **Dodge County Library Planning Committee:** The Library Planning Committee has formally recommended their rural circulation weighted reimbursement formula to the county board. Nothing will be official until the county approves their budget, but Lomira should be reimbursed at 100% for 2025! ***Only three of the sixteen libraries qualify for 100% reimbursement based on their low cost per circulation.**
- **Charlie and the Chocolate Library:** Over 200 participants joined us for Charlie and the Chocolate Library on Fri, Sept 27 (teacher in-service day). This new event included a chocolate river (fountain), lickable wallpaper (candy dots), fizzy drink burping contest, and much more!
- **School Visits:** Lomira Elementary School 1st-5th graders walked over to the library in September for library visits/tours and to learn about upcoming programming.



Charlie and the Chocolate Library activities:
Lickable Wallpaper and Chocolate Fountain

Upcoming Library Events:

- Oct 7 – ATLAS: Going Batty
- Oct 8 – Teen Tues: Ghost Paintings
- Oct 11 – Pumpkin Party
- Oct 12 – Ghost Paintings (adults)
- Oct 28 – Brick Club
- Nov 4 – Mummies (MPM)
- Nov 9 – Sourdough (adults)
- Nov 11 – ATLAS: Minion Party
- Nov 20 – Gratitude Graffiti
- Dec 7 – Youth Holiday Market

September 5, 2024 – October 4, 2024

Department of Public Works Report

Long term outlook

Major long-term projects/update

- Church St./ Hwy 67 reconstruction MOVED TO 2028
- Watermain replacement plan coming for South Ave.

Need to know.

Meadow Ln. still on going, major progress made.

Street sweeping not completed. The department will try to complete this.

Lateral break on Quail Run.

Valve spit while adjusting valve box height.

Possibly had prior damage.



Month in Review

Installed swale on the North end of the pool.



Flushed every hydrant – metal/iron chips from Main and Second in picture.

Located curb stops on Pleasant Hill Ave. added to GIS map.

Mowing grass.

Replacing water meters.

Weekly brush chipping

Diggers tickets

GIS map updates

Removed metal slide from Sterr park - per insurance request.



Shop repairs on equipment: Monthly inspections, maintenance, and cleaning of Equipment.

2015 F650 – In for repair of heating/cooling equipment low air flow.

Nick Roskopf, Director of Public Works

Administrator's Report – October

September 12th – October 9th

Mission: For each department continually operate economically while building savings, develop an operating budget that can be financially sustainable, give the public the best value for their tax dollar, maintain services, and provide an enriched quality of life for residents and businesses.

General Fund Revenues YTD:	\$1677,473.28	88%
General Fund Expenditures YTD:	\$1,551,156.76	82%
Water Fund Revenues YTD:	\$ 439,251.37	93%
Water Fund Expenditures YTD:	\$ 370,343.23	78%
Sewer Fund Revenues YTD:	\$ 815,115.74	73%
Sewer Fund Expenditures YTD:	\$ 843,652.72	76%

Greatest Successes this month: attended a Vibrant Spaces webinar, attended a conference provided by MSA that focused on various grant opportunities, worked on the 2025 proposed budgets, met with Ty Breitlow to discuss the Safe Routes to School plan and began developing a map to present to the Board and School Board for approval, processed third quarter sewer and water bills, attended committee meetings, began processing absentee ballot requests for the November 5th election, registering voters, met with DoT and Rep. Born's office to discuss crosswalks on Milwaukee Street, collected electronics from residents for proper recycling, pet licensing, daily deposits, monthly bank reconciliations, website maintenance, weekly leak-logger meeting and notices mailed and/or phone calls made, provided notices to property owners to cut grass and weeds

Greatest Challenge this month: budget planning, Election preparations

Looking Ahead: adopting the 2025 budgets and the Presidential Election

2024 Election Dates:

General Election on November 5, 2024

Contact Info:

Jenna Rhein, Administrator-Clerk-Treasurer
425 Water Street
Lomira, WI 53048
Office: 920-269-4112 x2
Cell: 920-583-6049
Email: jrhein@villageoflomira.gov
Web: www.villageoflomira.gov